

CS45 Production Team Leader / Line Leader

1. Job role

TCF sub-sector	Cross sector
Job role	CS45 Production Team Leader / Line Leader
Job role description	Supervises teams / production lines in TCF manufacturing. The Production Team Leader coordinates operators, monitors workflow, ensures production targets are met and maintains product quality standards. The role acts as the link between production/processing operators and management, ensuring efficient team / line operation, problem solving and continuous improvement within production / processing operations.
Performance expectations	• Coordinate daily activities of operators • Monitor production targets, workflow and line efficiency • Ensure products meet quality and specification requirements • Provide guidance and technical support to operators • Identify production/processing bottlenecks and implement solutions • Maintain workplace safety and compliance with WHS procedures • Support training and development of production/processing staff • Report production performance and issues to supervisors or managers
Specialisation	Operator coordination and manufacturing workflow management.
Application in other TCF sectors	• Textile manufacturing production teams • Laundry processing teams • Footwear and leather goods manufacturing • Garment repair and alteration production environments • Other manufacturing industries using assembly-line production systems

2. Key tasks and critical work functions

Key tasks	• Allocate work to operators • Monitor production workflow and output levels • Assist operators in resolving technical or quality issues • Ensure correct handling of components and materials • Implement line balancing to maintain efficient workflow • Monitor quality standards and address defects • Record production data and report performance • Ensure production work areas remain safe and organised
Critical work functions	• Maintaining smooth workflow • Ensuring production targets are achieved

	• Maintaining consistent garment quality standards • Supporting operator productivity and performance • Preventing production delays or bottlenecks • Ensuring safe and compliant production environments
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3. Technical skills

TCF Production and processing system and processes	Understand TCF production and processing systems and processes.
Production coordination	Coordinate workflow across different operations.
Line balancing	Allocate tasks to maintain efficient production flow.
Quality monitoring	Inspect products and identify production defects.
Technical troubleshooting	Assist operators with machine or assembly issues.
Production reporting	Record and report production / processing performance data.
Material flow management	Ensure components move efficiently through production stages.
Workplace safety	Maintain WHS compliance in production / processing environments.

4. Generic Skills

Leadership	Provide direction and support to production teams.
Communication	Communicate clearly with operators and management.
Problem solving	Identify and resolve workflow or production issues.
Team coordination	Facilitate effective teamwork across production lines.
Time management	Ensure production targets and schedules are achieved.
Organisation	Maintain structured and efficient work environments.

5. Emerging skills

Emerging skills	• Digital production monitoring systems • Lean manufacturing and continuous improvement practices • Data-driven production management • Integration of automated technologies • Workforce capability development and cross-skilling
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6. VET Qualifications and Skill Sets

Entry-level preparation	Any of the following or equivalent to: • MSM30116 Certificate III in Process Manufacturing or equivalent • MST31022 Certificate III in Apparel, Fashion and Textiles • MST30222 Certificate III in Manufactured Textile Products or MST30316 Certificate III in Millinery • MST30416 Certificate III in Footwear • MST30519 Certificate III in Leather Production
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	• MST30622 Certificate III in Laundry Operations • MST30922 Certificate III in Dry Cleaning Operations • MST31022 Certificate III in Apparel, Fashion and Textiles
Advanced development	Any of the following or equivalent to: • MSM40116 Certificate IV in Process Manufacturing • MST40122 Certificate IV in Textile Design and Technology • MST40222 Certificate IV in Apparel and Fashion • MST40316 Certificate IV in Custom-Made Footwear • MST40416 Certificate IV in Millinery

7. Job progression

Possible job progression	Operator → Production Team Leader → Production Supervisor → Production Manager
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8. Classification

Australian Qualifications Framework	AQF Level 3-4
Australian Bureau of Statistics (ABS) Skill Levels	Skill Level 3 - Production Supervisor / Team Leader
Open Source Classification of Occupations for Australia (OSCA)	Production Team Leader - Apparel Manufacturing



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